YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Gujranwala Guru Nanak Khalsa College, Ludhiana
• Name of the Head of the institution	Dr. Arvinder Singh Bhalla
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01612460401
• Mobile no	9463062603
• Registered e-mail	ggnkcl@rediffmail.com
• Alternate e-mail	ggnkhalsacollege@gmail.com
• Address	Civil Lines, Ghumar Mandi
• City/Town	Ludhiana
• State/UT	Punjab
• Pin Code	141001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Panjab University, Chandigarh**
• Name of the IQAC Coordinator	**Dr. Hargunjot Kaur**
• Phone No.	**01612460401**
• Alternate phone No.	**9463062603**
• Mobile	**9915042222**
• IQAC e-mail address	**ggnkcl@rediffmail.com**
• Alternate Email address	**ggnkhalsacollege@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ggnkcl.com/wp-content/uploads/2024/04/rebumitted-AQAR-21-22.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://puchd.ac.in/includes/documents/2022/academic-calendar-teaching-regional-22-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.63**	**2015**	**01/11/2015**	**31/10/2020**

6.Date of Establishment of IQAC	**20/10/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	**Research Project**	**SERB**	**2021-2024**	**18,30,000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	[View File](#)

IQAC		
9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*ORGANIZED SEMINAR ON SCENARIO OF HIGHER EDUCATION IN PUNJAB
*ORGANIZED SEMINAR ON QUALITY OF RURAL EDUCATION: TUGALWAL MODEL
*MAKING THE INSTITUTE READY FOR IMPLEMENTATION OF NEW EDUCATION
POLICY 2020. *GETTING PREPARED FOR THE NAAC CYCLE 2 ASSESMENT

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
MAKING THE INSTITUTE READY FOR IMPLEMENTATION OF NEW EDUCATION POLICY 2020.	THE INSTITUTION MADE IT COMPULSORY FOR ALL THE TEACHERS TO PARTICIPATE IN ORIENTATION COURSES ON NEP ORGANISDED BY MMMTC OF VARIOUS UNIVERSITIES AS PER UGC GUIDELINES
COMPLETING THE PREVIOUS YEARS AQAR'S	THREE AQAR'S HAS BEEN FILLED AND SUBMITTED
RESENDING THE PROPOSAL FOR ESTABLISHING RESEARCH CENTRE IN PG DEPARTMENT OF PUNJABI.	WE WERE GRANTED RESEARCH CENTRE IN PG DEPARTMENT OF PUNJABI BY PANJAB UNIVERSITY
ESTABLISHING FRIENDLY RELATION WITH NEIBOURING COUNTRIES	ORAGNISED INDO-PAK KAVI DARBAR IN THE MEMORY OF DULLA BHATTI
AWARENESS REGARDING WOMEN EMPOWERMENT	ORGANISED WEBINAR ON GROWTH OF WOMEN ENTERPRENEUR IN REVITALISING INDIA BY PG DEPARTMENT OF COMMERCE,

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2024	18/03/2024

15.Multidisciplinary / interdisciplinary

The college offers a few vocational subjects like Communicative English, Journalism, Bank Management, which are interdiciplinary. All these subjects are offered to students of all the faculties.

16.Academic bank of credits (ABC):

2022-23 Onwards our college have started registering students on ABC portal.

17.Skill development:

The college has been offering short term skill based courses in digital marketing and basic computing(ISO9001:2015 Skill based Quality Management Courses).

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge System has always been an integral part of teaching learning process in the college. The Guru Shishya parampra is quite alive in our college. Students are taught in their mother tongue. They are taught in their own language along with their cultural lineage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college follows the syllabus ar per the guidelines of Panjab University, Chandigarh. The syllabi of all the courses run by ythe college are structured with the thought of either providing an oppertunity for further higher studies or for seeking employment Most of our PG programme students are either working in schools/colleges/kindergardens as per their abilities. Many of our commerce students establish their own bussinesses or join their family bussiness and lift it to better heights. Many of our students after graduation go in for MBA, M.Sc. in India or abroad. Many clear GMAT, CAT, IBPS and CDS etc. Many science graduates join pharma companies.

20.Distance education/online education:

During the Covid -19 period, the college asked the teachers to organise their lectures through Zoom and various other interactive platforms as per their convenience. The teachers even recorded their lectures on Youtube and GGN media for the convenience of the students. The teachers also created Google Classrooms and registered their students on it for easy deliverance of lectures, notes and also asked the students to submit their assignments on Google Drive. Many webinars/workshops were conducted for the students and faculty. The college still has the proud privilege to organise more than 380 webinars till date. Even the online conduct of Panjab University semester examination was done successfully. Continuing this practice we still conduct online workshops/webinars/symposiums for wide spread of knowledge. We also promote MOOC courses for students as well as teachers.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	10

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1834

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1208

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	378

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	49

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**41**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**56**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**22152804**
4.3 Total number of computers on campus for academic purposes	**209**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The calendar for the activities for the upcoming session is discussed before the commencement of the session. Dates for important events, departmental activities, workshops, celebration of festivals, Inter college youth festival, are tentatively decidedmuch ahead of time. The staff members of the various teachingmuch ahead of time. The staff members of the various teaching departments conducttheir internal meetings and chalk academic plans for the coming session.The college assesses the students at regular intervals, through class tests, practical tests, paper presentation and written assignments.Details of the evaluation methods and schedules are communicated to the students through prospectus and notices. Students take one exam in the first term and one before the annual exam. Parents of students who do not perform well are called and asked to meet concerned teachers for the betterment of students by the Registrar office.In addition, the teachers adopt innovative methods of assessments like verbal tests, test from questions banks, class debate, quiz, assignments etc. Students periodically visit the blind, deaf and dumb school, old age homes, and schools for special

children etc.Fully automated maintenance of accounts both spent on maintenance as well as upgradation of facilities to students is recorded. Library has fully automated system for issuance and submission of books.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://ggnkcl.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE) as per Panjab University Regulations

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://puchd.ac.in/includes/documents/2022/academic-calendar-teaching-regional-22-23.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

82

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has installed 70 kWh solar power plant, solar street lights, and LED bulbs to save the energy and minimize environmental pollution. The World Environment Day has been celebrated by organising the rally by the NCC cadets. The college has taken initiatives in e-waste, solid waste, liquid waste management (ETP) and the concept of best out of waste like using waste tyres as pots and vase, plastic bottles as flower vase, waste iron rods and old wooden benches as flower vase stand and old and rusty iron drums were installed in the campus as dustbins. The NSS volunteers has made bird houses and water bowls to save the birds ecology in the campus. The college promotes pollution free Diwali by distributing clothes and sweets to the special children. The college promotes Swachh Bharat Abhiyan of the central government by an environmental protection movement. The college organises various seminars, workshops, expert lectures on the topics related to gender sensitivity like breast cancer, international women's day, etc. The equal opportunity cell has also established in the college. Human Values and Professional Ethics. Blood donation, HB-checkups Camps, is periodically organized. The college also organises free computer coaching classes for needy students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

97

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://ggnkcl.com/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may   **B. Feedback collected, analyzed**

be classified as follows   **and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://ggnkcl.com/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1834

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

318

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Each teacher in every semester identifies slow learners in his/her class. All such students are given extra time by the teachers individualy. Extra classes are held periodically for them. Such students are allowed to interact, ask and clarify their difficulties whenever they feel like. Sometimes, remedial classes are also held.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1834	49

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The staff members of the various teaching departments conduct their internal meetings and chalk academic plans for the coming session. They organize unit-wise schedule to complete the syllabi within the given number of working days. Time schedule along with the teaching plans are prepared by the departments within the framework of the academic calendar issued by the University. Teaching plans are regularly reviewed and reconstructed. The teachers maintain the details of their teaching- evaluation schedule. The college assesses the students at regular intervals, through class tests, practical tests, paper presentation and written assignments. The progress report is sent to the parents /guardians. Parents of students who do not perform well are called and asked to meet concerned teachers for the betterment of students by the Registrar office. In addition, the teachers adopt innovative methods of assessments like verbal tests, test from questions banks, class debate, quiz, assignments etc. The lecture method of teaching is supplemented by the use of audio visual aids, projects, seminars, field trips, group discussion, internet browsing, OHP and other supplementary aids. Besides regular classroom learning, industrial visits, in-service training (FTPP and ASM, M.Com) and working at the industrial training unit provide a taste of real life situation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	[NA](NA)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Most of the teachers use ICT tools like PowerPoint Presentations with the help of smart-boards, projectors, Google Slides, Google Drive, Youtube etc. For online teaching Google Meet, Zoom and Webex are used. Game based assesment tools are also used like Kahoot, Quizziz, etc. Interactive learning tools are also used like Edpuzzle, H-5P, etc. Learning management system, Google Classroom is used by many teachers. Most of the teachersuses Canva, Openshot for video creation. Mendeley is also used as reference tool by some teachers.

File Description	Documents
Upload any additional information	[View File](View_File)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](View_File)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	[View File](View_File)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

627

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Write description within 200 words.

The students are examined at different stages of the learning process to gauge their progress. The internal assessment is based on both summative and formative assessments of the students. Innovative assessment techniques as open tests, Short type and full tests. Weekly tests, oral and class presentations are also held many times in a semester to assess their progress. Attendence is also a big factor. As per Panjab University regulations 75% attendence is mandatory condition to sit for examination.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	NA

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An internal grievance committeeis established in the college with registrar examination as its chairperson. If any grievance is reported, it is dealt with in a few days.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are displayed on website and communicated to teachers and students from time to time to make teachers and students stick to the neccessary action plan.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	NA
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As soon as the University declares results of each programme in every semester, the college principal and management first evaluate both good and bad result. The teachers wise result is calculated, analyzed and neccessary steps are advised and initiated to be taken for better performance of the students next time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	NA

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

378

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ggnkcl.com/feedback/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

18,30,000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://serb.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College organised various webinars and seminarson book review where books were also launched. Also organised seminar on Scenario of Higher Education in Punjab

Organised seminar on Quality of Rural Education: Tugalwal Model

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://ggnkcl.com/wp-content/uploads/2023/12/iqac-activities-2021-23.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

31

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A large number of extension activities are undertaken by college students and teachers under the umbrella of Rotaract club, NCC, NSS and various other socities. They celebrate Natinal Constitution Day, blood donation day, Matra Bhasha Day, Voter's Day,etc. They provide food to handicapped children and donate winter/summer clothes.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

610

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our educational institution have adequate infrastructure and physical facilities to support effective teaching and learning. This includes:

1. Classrooms: Spacious, well-equipped classrooms that are conducive to learning, with proper seating arrangements,lighting, ventilation, and other necessary facilities like projectors or whiteboards. 2. Laboratories: Specialized labs for subjects such as science, computer science etc., equipped with the necessary apparatus, tools, and safety equipment to conduct experiments and practical learning. 3. Computing Equipment: Access to computers, laptopswith the required software and internet connectivity, facilitating research, programming, and other academic activities. 4. Library: A well-stocked library with a wide range of books, journals, research materials, and online resources to support students and faculty in their academic pursuits. 5. Recreational Areas: Spaces for extracurricular activities, student interactions, relaxation, and socializing, like common areas, parks. 6. Accessibility: Infrastructure that is accessible and inclusive for individuals with disabilities, ensuring that everyone can equally benefit from the facilities provided. 7. Maintenance: Regular maintenance and upkeep of the infrastructure to ensure a safe and functional learning environment.

Our college have these facilities in place that are essential for providing quality education and ensuring that students have the necessary resources to excel in their academic endeavors. We continually upgrade and improve our infrastructure to keep up with evolving educational needs and technological advancements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has a name in cultural activities in the region. We are zonal, interzonal and even National Bhangra Winners in the region. We have won these titles many a times. Even individual prizes of Bhangra have been awarded to our college students. We have many times won in shabad Gayan, Kavishiri etc. We have been awarded in photography, debates, declamations, quizes, poem recitation, writing etc. For sports we have spacious ground with facilities of basket ball, cricket, athletics and for indoor games we have caromboard, table tennis and indoor Gymasium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>NA</u>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

490433

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library is fully automated using Integrated Library Management System since 2014 with version1.0 Dot Net.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	<u>NA</u>

4.2.2 - The institution has subscription for the following e-resources e-journals e-   **A. Any 4 or more of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2538161

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

49

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college buildings has complete Wi-Fi campus. Bandwidth of internet connection has been extended to 120 MBPS. The college

installed Firewell (Fortigate-100F) for protection.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NA](NA)

4.3.2 - Number of Computers

209

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35,16,185

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college has full proof system for maintenance, purchase, renovation for all physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms, etc. College has made purchase/maintenance committees for each separately. The college has appointed a JEE for maintenance part, teacher has been appointed as campus officer for looking into all the above mentioned. College has library committee constituted as per DPI Punjab Government rules. Every year purchase of books is done according to needs by first seeking tenders. For computers and its upgradation, college have separate committe which looks into these matters.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[NA](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

11

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

113

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	[NA](#)
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File]

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

38

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File]

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File]

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student representatives are selected every year from each class. They are supposedly to give suggestions for the betterment of studies, academic, sports, cultural activities. They are made members of committees such as IQAC, music club, discipline committees, eco club, gurmat sabha, sports committee, cultural affairs, library committee etc. Student representatives have every right to suggest changes in all administrative functions like date schedules of MSTs, time table, scholarships, sports carnival, all other cultural activities religious celebrations to be held.

File Description	Documents
Paste link for additional information	[NA](#)
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association of college yet. Although we have a very highly interactive Alumni who sometimes provide some financial help. With the support of our immigrated Alumni and their associates we have created a Parvasi Sahit Adhyan Kendra in which a good number of finacial support is being provided. Our renowned alumni S. Gurbhajan Singh Gill at every call helps the Punjabi department with books, helps to bring poets/poetesses in the college campus.

File Description	Documents
Paste link for additional information	[NA](#)
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college aims, works and strives to achieve and work in accordance to its mission and objectives. Being a sikh institute, moving on the path paved by Guru Nanak('Manas Ki Jaat Sbe Eke Pehchanbo') college recruits its staff from all religions equally. No discrimination is done based on caste, creed or religion. Students from all religions and castes are welcomed, provided with all facilities.

File Description	Documents
Paste link for additional information	https://ggnkcl.com/about/#vision-mission
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management is always open to discussion with the teaching, non teaching staff which encourages the involvement of staff for the improvement of effectiveness efficiency of the institutional process. There are regular meetings of office bearers of management staff representatives to the management along with the principal. The management gives sufficient freedom to the principal, who is the academic head of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for various academic co-curricular activities. The list of the committees is circulated at the beginning of the year all academic extra cocurricular activities are conducted through teacher incharge of that specific activity.

File Description	Documents
Paste link for additional information	[NA]()
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **The College being affiliated to Panjab University, Chandigarh follows the curriculum proposed by the University. However, the faculty members contribute constructively towards the process of curriculum development as members of various academic bodies of the university viz. Members of Board of Studies, Added Faculty members etc.**
- **Recognizing the potential of experiential learning for better understanding and for intellectual and personality development, interactive sessions with experts from industry and the academia along with industrial visits and field trips were organized by various departments of the College.**
- **Special initiatives for catering to the diverse learning needs of the slow learners as well as the advanced learners were taken up.**
- **The College implements all the examination and evaluation reforms initiated by Panjab University, Chandigarh, to which the College is affiliated.**
- **The Research Committee of the College played a proactive role in promotion of research temperament amongst the faculty members.**
- **The library was further strengthened. The N-List facility was extended to provide seamless, reliable and ubiquitous access to scholarly, peer reviewed electronic resources.**
- **The College caters to the higher education needs of boys girls of the region. The admissions are carried out as per the schedule and guidelines of Panjab University, Chandigarh.**
- **In courses with limited seats, merit lists are prepared as per the guidelines issued by the university. Merit lists and the criteria followed are widely displayed.**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://ggnkcl.com/iqac/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College focuses on strategic human resource management to ensure that the College staff contributes positively to organizational effectiveness as defined by the goals and objectives of the College. For this, following steps are undertaken:

- Annual requirement analysis of the staff as per the positions and expertise.
- Selection and recruitment of qualified staff
- Motivation and facilitation of staff for self improvement and development
- Provision of flexibility to staff to adopt approaches directed at realization of the goals and objectives.
- Following the participatory management concept' the staff is encouraged to participate in the decision making process.
- Welfare schemes for the staff are executed.
- Promotion of harmonious relations among the staff and between the governing body and the staff.
- All the appointments are done in accordance with UGC/Panjab University/ Punjab Government service rules.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the institution webpage	https://ggnkcl.com/administrative-setup/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Teaching staff Provident Fund(PF) and PF loan facility

- **Maternity leave**
- **Duty leave facility for attending seminars/conferences and other faculty development programmes**
- **Access to eresources through N-List facility of Inflibnet**

2. Non-teaching

- **Residential facility (only for class IV employees)**
- **Subsidized fee structure for the wards of the non teaching staff.**

File Description	Documents
Paste link for additional information	[NA](#)
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching and non teaching staff are both annually assessed on their performance based on results, student feedback for teaching staff. For non-teaching they are assessed on their capabilty, capacity and efficiency to perform. The college has a proper increment performa which is being uploaded. The principal and the management give a final note to the appraisal system.

File Description	Documents
Paste link for additional information	[NA](#)
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College is being managed by Gujranwala Khalsa Educational Council Ludhiana and is affiliated to PU Chandigarh. The college is established in 1953. External Audit under section 14 of CAGs (PPC) act 1971 for the period 2022-23was done.

External Audit

- **Administrative was done by Charatered Accountant**

Internal Audit

- **Academic Audit was done by College Internal Audit Committee**
- **Administrative Audit was done by College Internal Audit**

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is many times granted funds by MP's, local MLA's and some times given grants in kind.

But, in this year we did not recieve any funds from anywhere.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes:

- **Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institutions.**
- **Facilitating the creation of a learner-centric environment conducive to quality education.**
- **Dissemination of information on various quality parameters to all stakeholders.**
- **Acting as a nodal agency of the institution for quality related activities.**
- **Organization of workshops and seminars on quality related themes.**
- **Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices.**
- **Act as a dynamic system for quality changes in HEIs.**

File Description	Documents
Paste link for additional information	https://ggnkcl.com/wp-content/uploads/2023/12/iqac-activities-2021-23.pdf
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC meetings are held bi-annually in which it reviews all the aspects to bring qualitative changes in all the areas of its operations. Later the recommendations and measures to improve are conveyed to the management. After the approval and concent of the management they are implemented and conveyed to the staff.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NA
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college have separate common room for girls with attached washrooms. The college has Women Cell which also looks into any kind of problems and grievances related to women issues. The college provides six months maternity leave to each women employee. Every year in the beginning of the session senior female teachers conduct a special orientation program for girl students. We have separate queques for girls when depositing fees etc. The library has a separate girls corner.The college organised offline seminar on local four young women writers to promote creative writing skills in youngsters and Dheeyian Te Teeian International Kavi Darbar on 21.08.22. Many talks are arranged for girls and women sensetizing

them about their health and nutrition.

File Description	Documents
Annual gender sensitization action plan	<u>Nil</u>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>A)Safety and security: Cameras, Women peon for girls common room B. Counseling: the college have Women Cell C. Common Room with attached washrooms is available.</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The different type of waste produced in the classroom, cafeteria, office, outside areas and elsewhere in the campus is collected in different bins and non-recyclable waste is collected separately. To reduce waste production in the institution, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards displaying slogan boards in the campus. The green waste collected from lawns, fruits and vegetable waste (peel etc.) collected from college canteen is used for making organic manure. The non-biodegradable waste which is collected as plastic bottles is used for vertical garden plants. All the sanitary sewage which consists of human waste coming from washroom, toilet flushing etc. is discharged into sewage system. The disposal of chemical waste generated from laboratories is a major issue. It is planned to collect liquid waste in pits outside the laboratories. RO

water is being used for watering the plants. The E-waste collected is stored in store room and disposed every year accordingly. The buyback system is followed for the items beyond repairable conditions. The institutions has decided to contact approved E-wastemanagement and disposal facility in order to dispose E-waste in scientific manner. Different types of bins with different colours are used for the collection of different type of waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College celebrates all religious festivals with equal zeal and enthusiasm. Each Religion is given equal respect. Students and teachers are allowed to participate in various shobha yatra of various religion. The vision of the college promotes Sarbat da Bhalla and promotes the hot 'Manas Ki Jaat Sbe Eke Pehchanbo.' The students participates in cultural festivals and talent hunts as per the guidance of Panjab University. The students are taught in multi lingual system using basically English, Punjabi and Hindi. Students from all the socio-economic background are treated equally. Special concessions and scholarships are provided to economically weaker students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College celebrates Voter Day every year to make awareness of Rights and duties of citizens. Our teachers go on election duties national/state/panchayat. Swachh Bharat Abhiyan teaches them their duty of keeping their surroundings clean and green.Independence Day, Republic Day and Gandhi Jayanti are celebrated to propagate their

importance to both employees and students. A teacher is deputed with responsibilty of encouraging students to make voter Identity card when they turn eigteen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NA
Any other relevant information	NA

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates each year international commemorative days such as World Donation Day, World Environment Day, National Constitution Day, Matra Bhasha Diwas, Voter's Day, Yoga Day, Literacy Day to name a few.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(i) Moving ahead with ICT and vocational Education.

The management and IQAC of the college have taken special attention to bring state of the art facilities so that the campus becomessmart in terms of digital access of educational services, management information system, paperless office, etc. The college believes that digital orientation in the campus is very important in shaping the career of students and their skill development. Implementation of the vocational courses will certainly help in controlling and solving the problem of educated unemployment of our country. The need of the hour is to impart vocational education in order to acquire expertness in the field of "technical know-how".

(ii) College promotes Research and Eco-Friendly practices.

Our College, started different kind of „Green Practiceswithin and outside the college campus.The clean and green ambience of the college provides an environment which helps to nourish the critical thinking. This eco-friendly ambience strikes a positive chord for promoting education in the institution. Therefore, the promotion of research and green practices is a need of the hour.

File Description	Documents
Best practices in the Institutional website	https://ggnkcl.com/wp-content/uploads/2023/11/NAAC-best-practices.pdf
Any other relevant information	NA

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice – Using Non-Conventional Energy Source (Solar Energy)

We do our BEST for the BEST of our Environment Gujranwala Guru Nanak Khalsa College, Ludhiana believes in Green and Clean practices. The strength of students and employees in our college is around 2000. The solar power plant is a leading and distinct infrastructure development program of the centenary celebrations of our college. Our college is pioneer to use solar energy as the source of energy among all the colleges in the city. Minister of Food, Civil supplies, and consumer affair of Punjab, Bharat Bhushan Ashu inaugurated the solar power plant on 22nd December 2018. The capacity of this solar power plant is 70 kilowatt power which costed around 28 lakhs. This project includes 223solar panels of 315 watt capacity each. There is no compromise with the quality of its major and minor equipments such as panels belong to Vikram brand and the inverter is of Delta Company. This solar power plant produces approximately 160 units of electricity per day in the winter season which almost doubles in the summer season. In a simple mathematicalcalculation, if 10 rupees per unit of electricity cost is considered, then it saves the electricity of rupees 1600 daily and rupees 40,000 approximately per month in this winter season, which will be double in the summer season. In a nutshell, it saves around rupees 7lakhs per year.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The calendar for the activities for the upcoming session is discussed before the commencement of the session. Dates for important events, departmental activities, workshops, celebration of festivals, Inter college youth festival, are tentatively decidedmuch ahead of time. The staff members of the various teachingmuch ahead of time. The staff members of the various teaching departments conducttheir internal meetings and chalk academic plans for the coming session.The college assesses the students at regular intervals, through class tests, practical tests, paper presentation and written assignments.Details of the evaluation methods and schedules are communicated to the students through prospectus and notices. Students take one exam in the first term and one before the annual exam. Parents of students who do not perform well are called and asked to meet concerned teachers for the betterment of students by the Registrar office.In addition, the teachers adopt innovative methods of assessments like verbal tests, test from questions banks, class debate, quiz, assignments etc. Students periodically visit the blind, deaf and dumb school, old age homes, and schools for special children etc.Fully automated maintenance of accounts both spent on maintenance as well as upgradation of facilities to students is recorded. Library has fully automated system for issuance and submission of books.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://ggnkcl.com/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE) as per Panjab

University Regulations

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://puchd.ac.in/includes/documents/2022/academic-calendar-teaching-regional-22-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

82

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has installed 70 kWh solar power plant, solar street lights, and LED bulbs to save the energy and minimize environmental pollution. The World Environment Day has been celebrated by organising the rally by the NCC cadets. The college has taken initiatives in e-waste, solid waste, liquid waste management (ETP) and the concept of best out of waste like using

waste tyres as pots and vase, plastic bottles as flower vase, waste iron rods and old wooden benches as flower vase stand and old and rusty iron drums were installed in the campus as dustbins. The NSS volunteers has made bird houses and water bowls to save the birds ecology in the campus. The college promotes pollution free Diwali by distributing clothes and sweets to the special children. The college promotes Swachh Bharat Abhiyan of the central government by an environmental protection movement. The college organises various seminars, workshops, expert lectures on the topics related to gender sensitivity like breast cancer, international women's day, etc. The equal opportunity cell has also established in the college. Human Values and Professional Ethics. Blood donation, HB-checkups Camps, is periodically organized. The college also organises free computer coaching classes for needy students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

97

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://ggnkcl.com/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://ggnkcl.com/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1834

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

318

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Each teacher in every semester identifies slow learners in his/her class. All such students are given extra time by the teachers individualy. Extra classes are held periodically for them. Such students are allowed to interact, ask and clarify their difficulties whenever they feel like. Sometimes, remedial classes are also held.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1834	**49**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The staff members of the various teaching departments conduct their internal meetings and chalk academic plans for the coming session. They organize unit-wise schedule to complete the syllabi within the given number of working days. Time schedule along with the teaching plans are prepared by the departments within the framework of the academic calendar issued by the University. Teaching plans are regularly reviewed and reconstructed. The teachers maintain the details of their teaching- evaluation schedule. The college assesses the students at regular intervals, through class tests, practical tests, paper presentation and written assignments. The progress report is sent to the parents /guardians. Parents of students who do not perform well are called and asked to meet concerned teachers for the betterment of students by the Registrar office. In addition, the teachers adopt innovative methods of assessments like verbal tests, test from questions banks, class debate, quiz, assignments etc. The lecture method of teaching is supplemented by the use of audio visual aids, projects, seminars, field trips, group discussion, internet browsing, OHP and other supplementary aids. Besides regular classroom learning, industrial visits, in-service training (FTPP and ASM, M.Com) and working at the industrial training unit provide a taste of real life situation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	[NA](NA)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Most of the teachers use ICT tools like PowerPoint Presentations with the help of smart-boards, projectors, Google Slides, Google Drive, Youtube etc. For online teaching Google Meet, Zoom and Webex are used. Game based assesment tools are also used like Kahoot, Quizziz, etc. Interactive learning tools are also used like Edpuzzle, H-5P, etc. Learning management system, Google Classroom is used by many teachers. Most of the teachersuses Canva, Openshot for video creation. Mendeley is also used as reference tool by some teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

627

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students are examined at different stages of the learning process to gauge their progress. The internal assessment is based on both summative and formative assessments of the students. Innovative assessment techniques as open tests, Short type and full tests. Weekly tests, oral and class presentations are also held many times in a semester to assess their progress. Attendence is also a big factor. As per Panjab University regulations 75% attendence is mandatory condition to sit for examination.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	NA

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An internal grievance committeeis established in the college with registrar examination as its chairperson. If any grievance is reported, it is dealt with in a few days.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	NA

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all Programmes offered by the institution are displayed on website and communicated to teachers and students from time to time to make teachers and students stick to the neccessary action plan.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	NA
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As soon as the University declares results of each programme in every semester, the college principal and management first evaluate both good and bad result. The teachers wise result is calculated, analyzed and neccessary steps are advised and initiated to be taken for better performance of the students next time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	NA

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

378

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ggnkcl.com/feedback/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

18,30,000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://serb.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College organised various webinars and seminarson book review where books were also launched. Also organised seminar on Scenario of Higher Education in Punjab

Organised seminar on Quality of Rural Education: Tugalwal Model

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://ggnkcl.com/wp-content/uploads/2023/12/iqac-activities-2021-23.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

31

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

A large number of extension activities are undertaken by college students and teachers under the umbrella of Rotaract club, NCC, NSS and various other socities. They celebrate Natinal Constitution Day, blood donation day, Matra Bhasha Day, Voter's Day,etc. They provide food to handicapped children and donate winter/summer clothes.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

610

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our educational institution have adequate infrastructure and physical facilities to support effective teaching and learning. This includes:

1. Classrooms: Spacious, well-equipped classrooms that are conducive to learning, with proper seating arrangements,lighting, ventilation, and other necessary facilities like projectors or whiteboards. 2. Laboratories: Specialized labs for subjects such as science, computer science etc., equipped with the necessary apparatus, tools, and safety equipment to conduct experiments and practical learning. 3. Computing Equipment: Access to computers, laptopswith the required software and internet connectivity, facilitating research, programming, and other academic activities. 4. Library: A well-stocked library with a wide range of books, journals, research materials, and online resources to support students and faculty in their academic pursuits. 5. Recreational Areas: Spaces for extracurricular activities, student interactions, relaxation, and socializing, like common areas, parks. 6. Accessibility: Infrastructure that is accessible and inclusive for individuals with disabilities, ensuring that everyone can equally benefit from the facilities provided. 7.

Maintenance: Regular maintenance and upkeep of the infrastructure to ensure a safe and functional learning environment.

Our college have these facilities in place that are essential for providing quality education and ensuring that students have the necessary resources to excel in their academic endeavors. We continually upgrade and improve our infrastructure to keep up with evolving educational needs and technological advancements.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has a name in cultural activities in the region. We are zonal, interzonal and even National Bhangra Winners in the region. We have won these titles many a times. Even individual prizes of Bhangra have been awarded to our college students. We have many times won in shabad Gayan, Kavishiri etc. We have been awarded in photography, debates, declamations, quizes, poem recitation, writing etc. For sports we have spacious ground with facilities of basket ball, cricket, athletics and for indoor games we have caromboard, table tennis and indoor Gymasium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NA](NA)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

490433

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library is fully automated using Integrated Library Management System since 2014 with version1.0 Dot Net.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	[NA](NA)

4.2.2 - The institution has subscription for the following e-resources e-journals e-	**A. Any 4 or more of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2538161

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

49

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college buildings has complete Wi-Fi campus. Bandwidth of

internet connection has been extended to 120 MBPS. The college installed Firewell (Fortigate-100F) for protection.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NA](#)

4.3.2 - Number of Computers

209

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

35,16,185

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college has full proof system for maintenance, purchase, renovation for all physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms, etc. College has made purchase/maintenance committees for each separately. The college has appointed a JEE for maintenance part, teacher has been appointed as campus officer for looking into all the above mentioned. College has library committee constituted as per DPI Punjab Government rules. Every year purchase of books is done according to needs by first seeking tenders. For computers and its upgradation, college have separate committe which looks into these matters.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

11

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

113

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	NA
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

38

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student representatives are selected every year from each class. They are supposedly to give suggestions for the betterment of studies, academic, sports, cultural activities. They are made members of committees such as IQAC, music club, discipline committees, eco club, gurmat sabha, sports committee, cultural affairs, library committee etc. Student representatives have every right to suggest changes in all administrative functions like date schedules of MSTs, time table, scholarships, sports carnival, all other cultural activities religious celebrations to be held.

File Description	Documents
Paste link for additional information	[NA](#)
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association of college yet. Although we have a very highly interactive Alumni who sometimes provide some financial help. With the support of our immigrated Alumni and their associates we have created a Parvasi Sahit Adhyan Kendra in which a good number of finacial support is being provided. Our renowned alumni S. Gurbhajan Singh Gill at every call helps the Punjabi department with books, helps to bring poets/poetesses in the college campus.

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college aims, works and strives to achieve and work in accordance to its mission and objectives. Being a sikh institute, moving on the path paved by Guru Nanak('Manas Ki Jaat Sbe Eke Pehchanbo') college recruits its staff from all religions equally. No discrimination is done based on caste, creed or religion. Students from all religions and castes are welcomed, provided with all facilities.

File Description	Documents
Paste link for additional information	https://ggnkcl.com/about/#vision-mission
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management is always open to discussion with the teaching, non teaching staff which encourages the involvement of staff for the improvement of effectiveness efficiency of the institutional process. There are regular meetings of office bearers of management staff representatives to the management along with the principal. The management gives sufficient freedom to the principal, who is the academic head of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for various academic co-curricular activities. The list of the committees is circulated at the beginning of the year all academic extra cocurricular activities are conducted through teacher incharge of that specific activity.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The College being affiliated to Panjab University, Chandigarh follows the curriculum proposed by the University. However, the faculty members contribute constructively towards the process of curriculum development as members of various academic bodies of the university viz. Members of Board of Studies, Added Faculty members etc.
- Recognizing the potential of experiential learning for better understanding and for intellectual and personality development, interactive sessions with experts from industry and the academia along with industrial visits and field trips were organized by various departments of the College.
- Special initiatives for catering to the diverse learning needs of the slow learners as well as the advanced learners were taken up.
- The College implements all the examination and evaluation reforms initiated by Panjab University, Chandigarh, to which the College is affiliated.
- The Research Committee of the College played a proactive role in promotion of research temperament amongst the faculty members.
- The library was further strengthened. The N-List facility was extended to provide seamless, reliable and ubiquitous access to scholarly, peer reviewed electronic resources.
- The College caters to the higher education needs of boys girls of the region. The admissions are carried out as per the schedule and guidelines of Panjab University, Chandigarh.
- In courses with limited seats, merit lists are prepared as per the guidelines issued by the university. Merit lists and the criteria followed are widely displayed.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://ggnkcl.com/iqac/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College focuses on strategic human resource management to ensure that the College staff contributes positively to organizational effectiveness as defined by the goals and objectives of the College. For this, following steps are undertaken:

- **Annual requirement analysis of the staff as per the positions and expertise.**
- **Selection and recruitment of qualified staff**
- **Motivation and facilitation of staff for self improvement and development**
- **Provision of flexibility to staff to adopt approaches directed at realization of the goals and objectives.**
- **Following the participatory management concept' the staff is encouraged to participate in the decision making process.**
- **Welfare schemes for the staff are executed.**
- **Promotion of harmonious relations among the staff and between the governing body and the staff.**
- **All the appointments are done in accordance with UGC/Panjab University/ Punjab Government service rules.**

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the institution webpage	https://ggnkcl.com/administrative-setup/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance	**A. All of the above**

and Accounts Student Admission and Support Examination	

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Teaching staff Provident Fund(PF) and PF loan facility

- **Maternity leave**
- **Duty leave facility for attending seminars/conferences and other faculty development programmes**
- **Access to eresources through N-List facility of Inflibnet**

2. Non-teaching

- **Residential facility (only for class IV employees)**
- **Subsidized fee structure for the wards of the non teaching staff.**

File Description	Documents
Paste link for additional information	<u>NA</u>
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching and non teaching staff are both annually assessed on their performance based on results, student feedback for teaching staff. For non-teaching they are assessed on their capabilty, capacity and efficiency to perform. The college has a proper increment performa which is being uploaded. The principal and the management give a final note to the appraisal system.

File Description	Documents
Paste link for additional information	[NA](#)
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College is being managed by Gujranwala Khalsa Educational Council Ludhiana and is affiliated to PU Chandigarh. The college is established in 1953. External Audit under section 14 of CAGs (PPC) act 1971 for the period 2022-23was done.

External Audit

- **Administrative was done by Charatered Accountant**

Internal Audit

- **Academic Audit was done by College Internal Audit Committee**
- **Administrative Audit was done by College Internal Audit**

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is many times granted funds by MP's, local MLA's and some times given grants in kind.

But, in this year we did not recieve any funds from anywhere.

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes:

- **Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institutions.**
- **Facilitating the creation of a learner-centric environment conducive to quality education.**
- **Dissemination of information on various quality parameters to all stakeholders.**
- **Acting as a nodal agency of the institution for quality related activities.**
- **Organization of workshops and seminars on quality related themes.**
- **Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices.**
- **Act as a dynamic system for quality changes in HEIs.**

File Description	Documents
Paste link for additional information	https://ggnkcl.com/wp-content/uploads/2023/1_2/iqac-activities-2021-23.pdf
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC meetings are held bi-annually in which it reviews all the aspects to bring qualitative changes in all the areas of its operations. Later the recommendations and measures to improve are conveyed to the management. After the approval and concent of the management they are implemented and conveyed to the staff.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	NA
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college have separate common room for girls with attached washrooms. The college has Women Cell which also looks into any kind of problems and grievances related to women issues. The college provides six months maternity leave to each women employee. Every year in the beginning of the session senior female teachers conduct a special orientation program for girl students. We have separate queques for girls when depositing fees etc. The library has a separate girls corner.The college organised offline seminar on local four young women writers to promote creative writing skills in youngsters and Dheeyian Te

Teeian International Kavi Darbar on 21.08.22. Many talks are arranged for girls and women sensetizing them about their health and nutrition.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	A)Safety and security: Cameras, Women peon for girls common room B. Counseling: the college have Women Cell C. Common Room with attached washrooms is available.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The different type of waste produced in the classroom, cafeteria, office, outside areas and elsewhere in the campus is collected in different bins and non-recyclable waste is collected separately. To reduce waste production in the institution, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards displaying slogan boards in the campus. The green waste collected from lawns, fruits and vegetable waste (peel etc.) collected from college canteen is used for making organic manure. The non-biodegradable waste which is collected as plastic bottles is used for vertical garden plants. All the sanitary sewage which consists of human waste coming from washroom, toilet flushing etc. is discharged into

sewage system. The disposal of chemical waste generated from laboratories is a major issue. It is planned to collect liquid waste in pits outside the laboratories. RO water is being used for watering the plants. The E-waste collected is stored in store room and disposed every year accordingly. The buyback system is followed for the items beyond repairable conditions. The institutions has decided to contact approved E-wastemanagement and disposal facility in order to dispose E-waste in scientific manner. Different types of bins with different colours are used for the collection of different type of waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

12-09-2024 02:31:13

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College celebrates all religious festivals with equal zeal and enthusiasm. Each Religion is given equal respect. Students and teachers are allowed to participate in various shobha yatra of various religion. The vision of the college promotes Sarbat da Bhalla and promotes the hot 'Manas Ki Jaat Sbe Eke Pehchanbo.' The students participates in cultural festivals and talent hunts as per the guidance of Panjab University. The students are taught in multi lingual system using basically English, Punjabi and Hindi. Students from all the socio-economic background are treated equally. Special concessions and scholarships are provided to economically weaker students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College celebrates Voter Day every year to make awareness of Rights and duties of citizens. Our teachers go on election duties national/state/panchayat. Swachh Bharat Abhiyan teaches them their duty of keeping their surroundings clean and

green.Independence Day, Republic Day and Gandhi Jayanti are celebrated to propagate their importance to both employees and students. A teacher is deputed with responsibilty of encouraging students to make voter Identity card when they turn eigteen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NA
Any other relevant information	NA

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates each year international commemorative days such as World Donation Day, World Environment Day, National

Constitution Day, Matra Bhasha Diwas, Voter's Day, Yoga Day, Literacy Day to name a few.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(i) Moving ahead with ICT and vocational Education.

The management and IQAC of the college have taken special attention to bring state of the art facilities so that the campus becomessmart in terms of digital access of educational services, management information system, paperless office, etc. The college believes that digital orientation in the campus is very important in shaping the career of students and their skill development. Implementation of the vocational courses will certainly help in controlling and solving the problem of educated unemployment of our country. The need of the hour is to impart vocational education in order to acquire expertness in the field of "technical know-how".

(ii) College promotes Research and Eco-Friendly practices.

Our College, started different kind of „Green Practiceswithin and outside the college campus.The clean and green ambience of the college provides an environment which helps to nourish the critical thinking. This eco-friendly ambience strikes a positive chord for promoting education in the institution. Therefore, the promotion of research and green practices is a need of the hour.

File Description	Documents
Best practices in the Institutional website	https://ggnkcl.com/wp-content/uploads/2023/1_1/NAAC-best-practices.pdf
Any other relevant information	NA

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice - Using Non-Conventional Energy Source (Solar Energy)

We do our BEST for the BEST of our Environment Gujranwala Guru Nanak Khalsa College, Ludhiana believes in Green and Clean practices. The strength of students and employees in our college is around 2000. The solar power plant is a leading and distinct infrastructure development program of the centenary celebrations of our college. Our college is pioneer to use solar energy as the source of energy among all the colleges in the city. Minister of Food, Civil supplies, and consumer affair of Punjab, Bharat Bhushan Ashu inaugurated the solar power plant on 22nd December 2018. The capacity of this solar power plant is 70 kilowatt power which costed around 28 lakhs. This project includes 223solar panels of 315 watt capacity each. There is no compromise with the quality of its major and minor equipments such as panels belong to Vikram brand and the inverter is of Delta Company. This solar power plant produces approximately 160 units of electricity per day in the winter season which almost doubles in the summer season. In a simple mathematicalcalculation, if 10 rupees per unit of electricity cost is considered, then it saves the electricity of rupees 1600 daily and rupees 40,000 approximately per month in this winter season, which will be double in the summer season. In a nutshell, it saves around rupees 7lakhs per year.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **Encouraging the faculty to make e-lectures, PowerPoint presentations.**
- **Motivating faculty to upload e-content on MOOCs and Swayam portal.**
- **Motivating faculty to create MOOC courses on Swayam portal**
- **Possibility of opening new PG courses in Social Sciences and Computer Science.**
- **To establish Swayam- NPTEL chapter in college.**
- **Encouraging faculty to upgrade knowledge on MOOC platform.**